

# CERTIFICATE OF EMPLOYEMENT

**2025/2026**

Name of the company \_\_\_\_\_

Person having the authority to sign \_\_\_\_\_

It is certified that Madame/Mister \_\_\_\_\_

born the \_\_\_\_\_

living at \_\_\_\_\_

is employed as \_\_\_\_\_

since the \_\_\_\_\_

in a permanent work contract (CDI)  yes

**or**

in a term contract (CDD)  yes

If so, until the \_\_\_\_\_

with working hours of \_\_\_\_\_ per week.

Weekly working schedule:	Morning		Afternoon	
	from	to	from	to
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

- Regular working hours
- Flexible working hours are considered to be regular working hours (for instance between 7.00-9.00 and between 16.00 and 18.00 o'clock)
- Irregular working hours or working according to a plan

Will the employee be on parental leave during the year 2025/2026?  Yes  No

if yes  Full-time  Part-time  Fractional from \_\_\_\_\_ to \_\_\_\_\_

Place and date

Signature of the person having the authority to sign and the company stamp

\_\_\_\_\_

\_\_\_\_\_